

## COVENTRY AIRPORT CONSULTATIVE COMMITTEE

Minutes of the Meeting held on Wednesday 24 August 2017 at 1600 hours at  
Airport House, Coventry Airport

<b>Present:</b>	Mr P Burns MBE (PB)	<b>Chairman</b>
	Mr Ron Walker (RW)	<b>Coventry Airport Tenants and Users Association</b> (Vice Chairman)
	Cllr Ram Lakha (RL)	<b>Coventry City Council</b>
	Walter Bush (WB)	<b>Baginton Parish Council</b>
	Mr Larry Coltman (LC)	<b>Coventry &amp; Warwickshire Chamber of Commerce</b>

**In Attendance:**

Andy Hixon (AH)	<b>Coventry Airport, Operations Accountable Manager (Scribe)</b>
Richard Pace (RP)	<b>Coventry Airport, Oversight Director</b>

**Absent:** Nil

**1. Welcome and Introductions:**

The meeting was declared open at 1600 hours by the Chairman

**2. Apologies:**

Mr John Astle (JA), Mr Alan Yates (AY), Cllr Roger Horsfall (RH), Mrs Pamela Gainer (PG)

**3. Declarations of Conflict of Interest:**

There were no declarations of conflict of interest raised.

**4. Minutes of meeting on 24<sup>th</sup> June 2017:**

The minutes of the previous meeting were not read. .

## COVENTRY AIRPORT CONSULTATIVE COMMITTEE

### 5. Matters Arising:

**PB** Started the meeting explaining that this meeting was an update to matters that couldn't be discussed in the June meeting due to being in Consultation with staff over the future operation of the Airport.

### 6. Airport Update:

**RP** Updated the Committee with regards redundancies that had been made and that the future operational capabilities of the Airport would be to offer an Airfield Flight Information Service (AFIS) with a CAT 1 up to CAT 3 on remission Fire service. It was explained that due to staff sickness and staff leaving there had not been enough resources to offer a ATC service resulting in the Airport closing for four Days. An Air Ground Service was introduced on the 21/7/2017 and has been operating 10:00 – 18:00 Mon – Sun .

**RP** Informed all that out of hours indemnity's had been approved for operators to allow them to operate outside of the published opening hours, with strict guidelines for all to follow.

Movements per hour and the possibilities of increasing these and introducing circuits were discussed and are currently under review. Fees and charges are currently under review and that these may be reduced for based operators in the short term and further reductions to be made to the GA community once the AFIS unit was under way.

Interviews for a Senior Flight Information Service Officer and Airfield Flight Information Service Officers were underway; the new documents to support the change are going to be sent to the CAA for approval in early September<sup>t</sup>, with a planned date of going live with the AFIS of December/January.

**PB** asked what type of Aircraft would be able to operate under AFIS and Reduced fire Category.  
**RP** explained any A/C up to 10 tonnes but mostly GA traffic

**RP** Updated the committee on the progress of the RNAV Consultation and informed all that this had been paused for the moment. Osprey were also looking at revised procedures for runway 05 to avoid BHX airspace. Osprey would write to all consultees with regards progress.

**PB** asked about conflict with BHX airspace

**RP** Explained that BHX would not be happy with a 05 RNAV approach under an AFIS and even if 05 were not approved the plan would be to continue with 23.

**RL** Asked if new flight paths would mean aircraft would be flying over Willenhall.

**RP** If there were changes to the procedures already consulted on then it is likely that further consultation will be needed

**RW** Agreed 23 was the way to proceed with RNAV

**RP** The earliest date for an RNAV operation would be June 2018 following a period of consolidation after the introduction of AFIS

**RP** Updated on the new Airport website and this was ready to go live shortly.

## COVENTRY AIRPORT CONSULTATIVE COMMITTEE

**PB** Suggested offering deals to people flying in to visit other places. I.e. Air museum

**RP** Explained there had been issues recently with pilots not following the correct procedures when booking (PPR) out which is causing issues for the Air Ground controllers in maintaining the 12 movements per hour.

**RW** Asked when the next Airside Flight Safety meeting would be held as PPR issues could be discussed then.

**RP** Confirmed an Airside/Flight safety meeting would take place as soon as practicable.

**PB** Asked each attending member if they had any final questions.

**RW** With the JLR development and Gateway south these would impact on the future of the Airfield, is there any planned investment? Jet centre at the moment is redundant will it be marketed?

**RP** Explained the priorities had been to reopen the Airport under AGCS and the implementation of an AFIS, the Airport has a future as a GA Airport.

**RL** Asked if staff consultation had now finished and how many staff were now employed at the Airport, also did we have enough staff to deal with any emergencies.

**RP** 15 full time staff are employed at the Airport and there are enough staff to deal with emergencies.

**LC** The chamber would be very interested in seeing 1 -5-10 year plan for the Airport.

**PB** Asked how often the committee should meet, it was historically agreed twice a year unless anything significant happens

**RP** The Airport would support quarterly meetings.

**RW** Asked about opening hours and would these be extended to 09:00 – 18:00.

**RP** These are being looked at.

### **7. Any Other Business:**

**RW** Also informed the committee he would be standing down as Chairman of the Tenant and Users Association due to low numbers and feels this and other meetings should be held as one consolidated meeting by the Airport.

### **8. Date of Next Meeting:**

A proposed date of November has been suggested but a definite confirmation will be sent.

The meeting was closed by the chairman at 17:16 hours.

Thank you all for your attendance.