

**COVENTRY AIRPORT**

**BYELAWS**

**2009**

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## COVENTRY AIRPORT BYELAWS

West Midlands International Airport Limited (trading as Coventry Airport), in exercise of the powers conferred on it by sections 63 and 64 of the Airports Act 1986, and of all other powers enabling it in that behalf, hereby makes the following byelaws which shall apply within Coventry Airport:

### 1. Interpretation

#### 1(1) In these byelaws:

"Accident" means an unintended occurrence which has an adverse physical result;

"Aircraft" means a heavier than air power-driven flying machine and includes aeroplane (land plane), aeroplane (sea plane), aeroplane (amphibian), aeroplane (self-launching motor glider), powered lift (tilt rotor) and rotorcraft (helicopter and gyroplane);

"Airport" means the area of land for the time being constituting Coventry Airport including: all areas of the airport and associated buildings accessible to the public, all areas of the airport accessible to Aircraft, including runways, taxiways, aprons and all grass areas collectively detailed within the area delineated in red on the map attached to these Byelaws and marked "Map referred to in the Coventry Airport Byelaws 2009";

"Airport Company" means the airport operator of the Airport (as defined in section 82(1) of the Airports Act 1986) and, where the context so requires, references in these byelaws to the Airport Company shall include a reference to any person engaged (whether by employment or otherwise) by the Airport Company;

"Airport Official" has the same meaning as in section 63(4) of the Airports Act 1986;

"Airside" means the operational area inside the Airport security fence and the Terminal Building security controls;

"Airside Driving Permit" means a valid driving permit issued or authorised by the Airport Company for use within the Airside areas at the Airport;

"Animal" means any wild or domesticated animal that is brought onto the Airport, except in byelaw 9.2 where it has the same meaning as in section 170(8) of the Road Traffic Act 1988;

"Authorised Standing" means that part of the Airport indicated by the Notice "authorised standing for taxis" or a place designated by the Airport Company for use by Taxis;

"Badge" means any badge issued to the driver of a Taxi under the Town Police Clauses Act 1847, the Local Government (Miscellaneous Provisions) Act 1976 or the London Hackney Carriages Act 1843;

"Commander" in relation to an Aircraft means the member of the flight crew designated as Commander of that Aircraft by the Operator or, failing such a person, the person who is for the time being the pilot in command of the Aircraft;

"Competence to Drive" means written authority issued to a person by his current employers which authorises that person to drive and operate a particular class of Vehicle;

"Constable" means any person having the powers and privileges of a constable;

"Courtesy Bus" means any Vehicle used to transport passengers to or from the Airport and provided by any company, firm or individual offering such transport as part of a commercial arrangement with the Airport;

"Customs and Excise Acts" has the same meaning as in the Customs and Excise Management Act 1979;

"Detention Notice" means a notice order validly placed on an Aircraft by or on behalf of the Airport Company or on behalf of another person in respect of default in the payment of Airport charges by the Operator of that Aircraft;

"Facilities" includes all facilities provided at the Airport (including radio and navigational aids) for the purpose of controlling, guiding or assisting the operation of Aircraft either at the Airport or directly above the Airport;

"Lost Property Office" means any building or part of a building at the Airport which has been designated by the Airport Company as to the place to which lost property should be taken;

"Notice" means any object or device (whether fixed or portable) for conveying warnings, information, requirements, restrictions or prohibitions of any description;

"Operator" in relation to any Aircraft means the person who at the relevant time has the management of the Aircraft;

"Portable Music Machine" means a portable radio, cassette player, compact disc player, mini disc player, or any other portable device capable of transmitting audio sound and includes a television or computer games machine;

**"Private Hire Vehicle"** means a Vehicle, other than a Taxi or public service vehicle, which is (a) constructed or adapted to seat fewer than 9 passengers, (b) used for the purpose of carrying passengers for hire or reward and (c) licensed under the Local Government (Miscellaneous Provisions) Act 1976;

**"Public Service Vehicle"** means (a) a motor vehicle which is adapted to carry more than 8 passengers and is used for carrying passengers for hire or reward or (b) a motor vehicle which is not so adapted but which is used for carrying passengers for hire and reward at separate fares in the course of a business of carrying passengers;

**"Restricted Access"** means that access is available only to specific persons who, having satisfied pre-conditions set by the Airport Company, are permitted to have such access by the Airport Company;

**"Restricted Zone"** means any part of the Airport so designated by the Secretary of State under section 11A of the Aviation Security Act 1982;

**"Road Traffic Enactments"** has the same meaning as in section 63(3) of the Airports Act 1986;

**"Stand Entry Guidance"** means a visual guidance system as may at some time be provided as guidance for pilot interpreted alignment and stopping information as required for accurate Aircraft parking;

**"Taxi"** means a hackney carriage licensed by the appropriate licensing authority under the Town Police Clauses Act 1847;

**"Taxi Feeder Park"** means that part of the Airport indicated by the Notice "Taxi Feeder Park";

**"Terminal Building"** means the building or buildings at the Airport used as terminals for passengers arriving at or departing from the Airport;

**"Ticket"** means a ticket, token, plastic card or electronic device;

**"Vehicle"** means any mechanically propelled conveyance, any manually operated apparatus on wheels and includes trailers or items of plant that operate as wheeled vehicles and as static apparatus, but does not include Aircraft.

- 1(2) These byelaws may be cited as the Coventry Airport Byelaws 2009.
- 1(3) No provision in these byelaws shall apply to any member of a fire, police or ambulance service when he is acting in the course of duty, or to any emergency vehicle being used by any such person.

## 2 Penalties

Any person contravening any of the following byelaws shall be liable on summary conviction to a fine which in respect of a contravention of:

- 2(1) byelaws 3(5)(a) and 4(18) shall not exceed the standard scale level 2.<sup>1</sup>
- 2(2) byelaws 3(4), 3(5)(b), 3(6), 3(7), 3(29), 4(1), 4(2), 4(4), 4(12), 5(1)(a), 5(1)(b), 5(1)(c), 5(7), 5(9) and 6(2) shall not exceed the standard scale level 4.
- 2(3) any other byelaws shall not exceed the standard scale level 3.

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<sup>1</sup> As at the date of these byelaws the relevant levels of the standard scale by virtue of section 37(2) of the Criminal Justice Act 1982, are as follows:-

Level 2 - £500  
Level 3 - £1,000  
Level 4 - £2,500

These levels are, however, subject to amendment from time to time by statute or by an order under section 143 of the Magistrates' Courts Act 1980.

### **3 Prohibited acts**

#### **3(1) Aircraft parking**

Except in an emergency, no person shall place an Aircraft other than in the place and the position designated for that Aircraft by the Airport Company.

#### **3(2) Securing Aircraft**

No person shall fail to secure against movement or any unauthorised entry any stationary Aircraft which is not in a hangar.

#### **3(3) Misuse of equipment**

Except in the case of an emergency, no person shall intentionally tamper or interfere with or misuse or operate any fuel hydrant emergency stop switches or switch or lever of any escalator, lift or any other automatic conveyance for passengers upon or near to which a Notice is displayed which states that it is only intended to be operated in case of emergency.

#### **3(4) Misuse of telephones**

No person shall tamper or interfere with or misuse any telephone, telecommunications or other apparatus provided for transmitting and receiving messages at the Airport.

#### **3(5) No Smoking**

No person shall smoke or bring a naked light into or light any naked light in:

- (a) any place where any such act is prohibited by Notice;
- (b) any place(s) other than such place(s) designated for such purpose from time to time;
- (c) any confined public place; or
- (d) any part of a Restricted Zone in the open air.

#### **3(6) Radio interference**

No person shall operate or use any radio transmitter or other thing capable of radiating electrical interference in such a way as to adversely affect or be likely to adversely affect the operation of any communication, navigation or other systems at the Airport.

#### **3(7) False Alarms**

No person shall knowingly by any means give a false bomb warning or a false fire, ambulance, or other emergency alarm.

**3(8) Health and Safety at Work**

No person shall fail to comply with any safety requirements under the Health and Safety at Work etc. Act 1974 or obstruct any Airport Official from complying with, monitoring or implementing such safety requirements.

**3(9) Safety clothing and equipment**

No person shall fail to wear any safety-related clothing or to use any safety-related equipment as required by the Airport Company in compliance with the Health and Safety at Work etc. Act 1974.

**3(10) Unattended Baggage**

No person shall leave any baggage or other item unattended in any public place or Restricted Zone within the Airport.

**3(11) Allow anything on Airport where forbidden**

No person shall allow any Vehicle, Animal or thing to be on the Airport after its presence on the Airport has been forbidden by a Constable or an Airport Official, and no Constable or Airport Official shall forbid the presence of any Vehicle, Animal or thing unless he has reasonable grounds to believe that its presence has been responsible for, or is about to be responsible for, a breach of a byelaw or for a criminal offence.

**3(12) Not to return**

No person shall allow any Vehicle, Animal or thing to be on the Airport after having been requested by a Constable or an Airport Official to remove it and, after having complied with this requirement, no person shall allow that Vehicle, Animal or thing to re-enter the Airport for a period of twenty-four hours thereafter.

**3(13) Persons required to leave**

No person shall remain on the Airport after having been requested by a Constable or an Airport Official to leave and no Constable or Airport Official shall request a person to leave unless he has reasonable grounds to believe that that person has committed or is about to commit a breach of a byelaw or a criminal offence.

**3(14) Persons not to return for 24 hours**

No person, having left the Airport at the request of a Constable or an Airport Official, shall re-enter the Airport for a period of twenty-four hours thereafter except as a bona fide airline passenger.

**3(15) Prohibited Persons**

No person shall enter the Airport, except as a bona fide airline passenger, whilst having been prohibited from entering by the Airport Company by

notification in writing, by facsimile transmission or by other similar means which produce a document containing the text of the communication.

**3(16) Persons to keep animals under control**

No person shall fail to keep any Animal under control or permit any Animal to foul any footpath or building, provided that in proceedings for an offence against this byelaw it shall be a defence for the person charged to prove that he took all reasonable precautions and exercised all due diligence to avoid the commission of the offence.

**3(17) Intoxicated on Airport land or property**

No person shall be drunk or under the influence of drugs or other intoxicating substances in any part of the Airport.

**3(18) Demonstrations, processions or public assembly**

No person shall organise or take part in any demonstration, procession or public assembly likely to obstruct or interfere with the proper use of the Airport or obstruct or interfere with the comfort and convenience or safety of passengers or persons using the Airport.

**3(19) Display of Flags or Banners etc.**

No person shall display any flags, banners or emblems likely to cause a breach of the peace on any part of the Airport.

**3(20) Obstruction**

No person shall:

- (a) intentionally obstruct or interfere with the proper use of the Airport or with any person acting in the execution of his duty in relation to the operation of the Airport; or
- (b) intentionally obstruct any other person in the proper use of the Airport, or behave so as to give reasonable grounds for annoyance to other persons in the Airport.

**3(21) Uncovered refuse containers and litter**

No person shall leave uncovered refuse containers on any part of the Airport or drop, leave, throw or otherwise deposit anything in the Airport, or any part thereof in such circumstances as to cause, contribute to, or tend to lead to damage to property (including Aircraft) or the defacement by litter, pollution or waste substances of any part of the Airport.

**3(22) Removal of baggage trolleys**

No person shall remove from the Airport any baggage trolley provided for passenger use by the Airport Company.

**3(23) Misuse of baggage trolleys**

No person shall misuse any baggage trolley provided for passenger use by the Airport Company.

**3(24) Loiter, etc.**

No person shall loiter on, frequent or remain on the Airport without reasonable cause.

**3(25) Emergency exits**

No person shall obstruct any of the emergency exits at the Airport.

**3(26) Evacuation**

In an emergency no person shall remain in or fail to evacuate any building or place on the Airport when instructed to do so by a Constable, an Airport Official or the Airport Company.

**3(27) Fail to comply with notices, etc.**

No person shall whether on foot or whilst driving or propelling a Vehicle, neglect, fail or refuse to comply with an indication or direction given by a Constable or Airport Official or by Notice exhibited by or on behalf of the Airport Company.

**3(28) Board Aircraft**

No person shall board any Aircraft without the authority of the person in charge of it.

**3(29) Tampering with Aircraft**

No person shall tamper or interfere with any Aircraft or anything used in connection with any Aircraft.

**3(30) Tampering with Equipment**

No person shall tamper or interfere with, or misuse any equipment, apparatus, etc., used for or in connection with the control of access of persons or Vehicles to any part of the Airport, including car park payment machines and automatic or manual barriers that control access to and from car parks.

**3(31) Failure to report damage**

No person shall without reasonable excuse fail to report damage to an Aircraft or apparatus, howsoever caused, to a person having charge of it or to its owner.

**3(32) Spitting**

No person shall spit on the floor, side or wall of any Vehicle or in any building, or on any pavement within the Airport.

**3(33) Airside driving**

No person shall drive a Vehicle or piece of plant Airside without first being in possession of a current airside driving permit personally issued to him by the Airport Company.

**3(34) Private Hire Vehicles**

No person shall cause or permit a Private Hire Vehicle, except a Private Hire Vehicle authorised and licensed by the Airport Company, to enter the Airport for the purpose of loading or unloading passengers.

**3(35) Courtesy Bus**

No person shall cause or permit a Courtesy Bus, except a Courtesy Bus authorised and licensed by the Airport Company, to enter the Airport for the purpose of loading or unloading passengers.

**3(36) Skateboards / roller skates, etc.**

No person shall use skateboards, roller skates, quad bikes or micro electric or petrol/diesel propelled scooters or similar modes of transportation anywhere on the Airport, except bona fide scooters or wheelchairs for and by registered disabled persons.

**3(37) Tampering with Lift, etc.**

No person shall tamper or interfere with or misuse any lift, escalator, travelator, tracked transit system, conveyer belt, airbridge, or any mechanical or electrical or electronic apparatus used in connection with the operation of the Airport.

**3(38) Removal of Vehicles**

No person shall remove any vehicle and/or equipment that he has no authorisation so to do.

**3(39) Urinating and Defecating in a Public Place**

No person shall urinate or defecate in any public place.

**4 Acts for which permission is required**

No person shall perform any of the following acts, unless the permission of the Airport Company has first been obtained, or unless the act is performed by a person acting with lawful authority or reasonable cause or excuse in circumstances in which the obtaining of permission would be likely to hinder that person in so acting:

**4(1) Aircraft engine running**

No person shall run an Aircraft engine in a hangar or in an area other than that designated for that purpose by the Airport Company.

**4(2) Cleaning, etc. of Aircraft and Vehicles**

No person shall clean, service or maintain Aircraft, Vehicles or equipment in areas where such activities are prohibited by any Notice issued by the Airport Company.

**4(3) Fires**

No person shall by any act or omission cause or permit a fire to occur except in a place constructed for that purpose.

**4(4) Filling or discharging liquid fuel**

No person shall fill or discharge from any container, including any part of a Vehicle, liquid fuel elsewhere than in a place approved for the purpose by the Airport Company.

**4(5) Prohibition Notice**

No person shall fail to comply with any Notice prohibiting or restricting access to any building, road or any part of the Airport.

**4(6) Climbing**

No person shall climb any wall, fence, barrier, railing or post.

**4(7) Not to cause annoyance**

No person shall sing, dance, shout, play a musical instrument, operate a

Portable Music Machine or behave in such a way as to give reasonable cause for annoyance to any other person.

**4(8) Apparatus, etc.**

No person shall erect or use any apparatus for transmission, receipt, recording, reproduction or amplification of sound, speech or images for commercial purposes.

**4(9) Animal grazing**

No person shall graze Animals.

**4(10) Restricted Zone fence**

No person shall place any building, structure, equipment, Vehicle, container or any other item within three metres of any fence forming the boundary of a Restricted Zone.

**4(11) Entering or leaving the Airport**

No person shall:

- (a) enter or leave the Airport otherwise than through a gate or entrance or exit for the time being provided by the Airport Company for that purpose.
- (b) enter any part of the Airport to which members of the public are not for the time being admitted.
- (c) drive a Vehicle airside elsewhere than in a place provided for the passage or accommodation of such a Vehicle.
- (d) except in the case of an emergency enter or remain on any part of the Airport Company's premises which is marked by a Notice exhibited in a conspicuous position on or near such part of the premises as being not available for entry by the public.
- (e) with or without a Vehicle enter that part of the Airport known as the Aircraft manoeuvring area without first obtaining the permission and clearance of Air Traffic Control.

**4(12) Offer of service**

No person shall sell or distribute anything, offer anything for sale or hire, or make any offer of services for reward, or perform any services for reward, or tout for custom, without the written permission of the Airport Company.

**4(13) Offer of Vehicle for hire**

No person shall in the Terminal Building or other public building, car parks or any other public place on the Airport offer his or any other Vehicle for hire or perform any services in relation to the supply or hire of a Vehicle, without the written permission of the Airport Company.

**4(14) Displaying Signs**

No person shall affix, post, distribute or display any sign, advertisement, Notice, circular or other written or printed matter except on premises which the person affixing, posting, distributing or displaying it, is authorised to occupy and when the affixing, posting, distribution or display is effected in accordance with the terms of his occupation.

**4(15) Begging**

No person shall beg or solicit funds or contributions of any kind.

**4(16) Gaming**

No person shall engage, or agree to engage, in unauthorised bookmaking, gaming, betting or wagering nor pay, receive or settle bets with any other person save with the written consent of the Airport Company.

**4(17) Photography, filming, etc.**

No person shall, in the course of business, take photographs or participate in filming or sound recording save with the written consent of the Airport Company.

**4(18) Wearing of passes**

No person other than a bona fide airline passenger shall while in a Restricted Zone fail to wear a pass issued to him by or on behalf of the Airport Company so that it is reasonably visible at all times.

**4(19) Displacement**

No person shall remove, displace, deface or alter any structure, building or other property (including any Notice), forming part of, or provided for, or in connection with the Airport.

**4(20) Entering Vehicles, etc.**

No person shall enter or get onto any Vehicle, truck, trolley, equipment, apparatus or Aircraft steps or tamper or interfere with any brake or any other part of its mechanism unless specifically authorised so to do.

**5 Prohibited acts on parts of the Airport to which the Road Traffic Enactments do not apply**

The following acts are prohibited on any part of the Airport to which the Road Traffic Enactments do not apply.

**5(1) Driving offences**

No person shall drive a Vehicle:

- (a) dangerously, carelessly, inconsiderately or recklessly;
- (b) without due care and attention, or without reasonable consideration for other persons using that part of the Airport;
- (c) whilst drunk or under the influence of alcohol or drugs or other intoxicating substances; or
- (d) without reasonable excuse in excess of the speed designated for the purpose of this byelaw; the speed designated for the purpose of this byelaw is such speed as may be indicated by a Notice displayed on or adjacent to the road in question or as advised in the Aerodrome Manual.

**5(2) Not to cause danger with a Vehicle**

No person shall use, cause or permit to be used, any Vehicle in such a way as to cause or to be likely to cause, danger or nuisance to any person.

**5(3) Obstruction**

Except in an emergency, no person shall leave or park a Vehicle or cause it to wait for a period in excess of the permitted time in an area where the period of waiting is restricted by Notice.

**5(4) Obstruction causing danger**

Except in an emergency, when in charge of a Vehicle no person shall cause or permit the Vehicle to stand so as to cause any obstruction, or so as to be likely to cause danger to any Aircraft, person or property.

**5(5) Fail to set handbrake, etc.**

No person shall cause or permit any Vehicle to be left unattended unless any parking brake or restraining device with which the Vehicle is equipped is properly engaged.

**5(6) Use of Vehicles**

No person shall use, cause or permit to be used any Vehicle which fails to comply with any braking, steering, lighting, tyre or electrical requirements which would apply to that type of Vehicle if it were operated on a road to which the Road Traffic Enactments apply, or use, cause or permit to be used any Vehicle where the safety locking devices are not in good working order.

**5(7) Fuel and exhaust systems**

No person shall use, cause or permit to be used any Vehicle unless the condition of the fuel and exhaust systems is at all times such that no danger or nuisance is caused or is likely to be caused to any person or property.

**5(8) Passenger safety and insecure load**

No person shall use, cause or permit to be used any Vehicle unless:

- (a) such Vehicle and all parts and accessories of such Vehicle are at all times in such condition, and the number of passengers carried by such Vehicle, the manner in which any passengers are carried in or on such Vehicle, and the weight, distribution, packing and adjustment of the load of such Vehicle are such that no danger is caused or is likely to be caused to any person in or on such Vehicle or on the Airport; and
- (b) any load carried by such Vehicle is at all times so secured, if necessary by physical restraint other than its own weight, and is in such a position that neither danger nor nuisance is caused or is likely to be caused to any person or property by reason of the load or any part thereof falling or being blown from such Vehicle, or by reason of any other movement of the load or any part thereof in relation to such Vehicle.

**5(9) Permitted areas for Vehicles**

Except in an emergency, no person shall cause or permit Vehicles, Aircraft servicing equipment or persons to enter those parts of the Airport licensed for the surface movement of Aircraft including the manoeuvring area, aprons and any part of the Airport provided for the maintenance of Aircraft except those parts specifically designated by the Airport Company for use by Vehicles, Aircraft servicing equipment or persons.

**5(10) Failure to stop**

No person shall, when the driver of a Vehicle, fail to stop when required to do so by a Constable or an Airport Official.

**5(11) Failure to comply with a direction**

No person shall, when the driver of a Vehicle, fail to comply with any direction for the regulation of traffic given by a Constable, Airport Official or Notice.

**5(12) Parking of Vehicles**

No person shall park a Vehicle elsewhere than in a place provided for that purpose. The Airport Company or its appointed agent reserves the right to reposition any incorrectly parked Vehicle without prior notice or permission.

**5(13) Failure to remove**

No person shall, when in charge of a Vehicle, fail to remove it from any parking place when required to do so by a Constable or an Airport Official.

**6 Acts for which permission is required on parts of the Airport to which the Road Traffic Enactments do not apply**

No person shall perform any of the following acts on any part of the Airport to which the Road Traffic Enactments do not apply, unless the permission of the Airport Company has first been obtained or unless the act is performed by a person acting with lawful authority or reasonable cause or excuse in circumstances in which the obtaining of permission would be likely to hinder that person in so acting.

**6(1) Drive or place Vehicle**

No person shall drive or operate or place a Vehicle elsewhere than in a place provided for the passage or accommodation of such a Vehicle.

**6(2) Lights on Vehicles**

No person shall drive or leave any Vehicle which does not comply with any of the lighting requirements which apply on those parts of the Airport to which the Road Traffic Enactments apply.

**6(3) Parking**

No person shall leave any cargo or baggage or park any Vehicle or equipment elsewhere than in a place provided by the Airport Company for the accommodation of such cargo or baggage or the parking of such Vehicle or equipment.

**6(4) Unattended Vehicles**

No person shall:

- (a) leave any Vehicle unattended when its engine is running; or
- (b) leave any Vehicle with a removable ignition key unattended when the ignition key is in the Vehicle.

**7 Vehicle clamping on parts of the Airport to which the Road Traffic Enactments do not apply**

The Airport Company shall be entitled to claim from the owner of a Vehicle and the owner of a Vehicle shall be liable to pay the reasonable costs incurred by the Airport Company (or other person acting on its behalf) in clamping, storing or removing a Vehicle from any area of the Airport where a Notice is displayed advising:

- (a) that any Vehicle parked contrary to these byelaws may be clamped, stored or removed by the Airport Company; and
- (b) that the costs incurred by the Airport Company (or other person on its behalf) for this may be recovered from the Vehicle's owner,

provided that the power of clamping shall not be exercisable in any area where parking is permitted, unless there is on display in that area a Notice advising that any Vehicle parked contrary to these byelaws may be clamped by the Airport Company (or other person on its behalf).

**8 Taxis****8(1) Ply for hire**

No person shall cause or permit a Taxi to ply for hire or load passengers unless:

- (a) he is authorised to do so by the Airport Company; and
- (b) he does so from an Authorised Standing, provided that it shall not be an offence to load passengers in a public car park or otherwise than at an Authorised Standing with the consent of a Constable, a traffic warden in uniform or an Airport Official.

**8(2) Authorised Standing**

No person shall knowingly cause or permit any Vehicle other than a Taxi to stand on an Authorised Standing.

**8(3) Taxi drivers**

Taxi drivers on an Authorised Standing shall be with their Taxis and be available and willing to be hired immediately.

**8(4) Permitted number standing**

No person shall cause or permit a Taxi to stand on an Authorised Standing in excess of the maximum permitted number of Taxis as indicated by a Notice at the head of the Authorised Standing.

**8(5) Disabled taxis**

No person shall allow a disabled Taxi to be left on an Authorised Standing longer than is reasonably necessary to effect removal unless such disablement is temporary and is remedied without delay.

**8(6) Obstruction**

No person shall for the purpose of plying for hire with a Taxi or obtaining fares enter any building or intentionally obstruct any carriageway, footpath or building or act in such a manner as to give reasonable cause for annoyance to any other person.

**8(7) Washing down**

No person shall wash down or clean out a Taxi on an Authorised Standing.

**8(8) No more than one Taxi**

No person who has driven a Taxi onto the Airport shall, while that Taxi remains on the Airport, drive another Taxi onto the Airport.

**8(9) Wearing of Taxi Badges**

No person shall when operating as a taxi driver arriving at an Authorised Standing fail to display or produce his Badge to a Constable, a traffic warden in uniform or Airport Official when requested to do so.

**8(10) Filling vacancies**

Where an Authorised Standing is laid out or marked in such a manner that Taxis may only stand one behind the other, as soon as the first Taxi in this line is hired, the drivers of all other Taxis standing on the Authorised Standing shall drive their Vehicles forward each one space, and spaces at the Authorised Standing shall not be filled in any other manner.

**8(11) Carriage of luggage**

The driver of a Taxi so constructed or adapted as to be capable of carrying luggage shall when requested by a person who hires or seeks to hire the carriage:

- (a) convey a reasonable quantity of luggage;
- (b) afford reasonable assistance in loading and unloading luggage; and
- (c) afford reasonable assistance in removing luggage to or from the Terminal Building at which he may take up or set down such person.

**9 General****9(1) State Name and Address**

A person shall, if so requested to do so by a Constable or Airport Official, state his correct name and address and the purpose of his being on the Airport.

**9(2) Vehicle Accident Reporting**

Where, on a part of the Airport to which the Road Traffic Enactments do not apply, any accident involving a Vehicle occurs by which:

- (a) personal injury is caused to any person; or
- (b) damage is caused:
  - (i) to any Vehicle;
  - (ii) to an Animal; or
  - (iii) to any other property constructed on, fixed to, growing in or otherwise forming part of the land on which the road in question is situated or land adjacent to such land;

that driver shall stop and give his name and address, the name and address of the owner of the Vehicle, the registration number or identification marks of the Vehicle and details of the accident to a Constable or Airport Official or any other person having reasonable grounds for requiring them, as soon as

reasonably practicable but, in any event, no later than 24 hours after the accident.

### 9(3) **Aircraft Accident Reporting**

Where, on a part of the Airport to which the Road Traffic Enactments do not apply, any accident involving an Aircraft occurs:

- (a) if present at the time of the accident, the Aircraft Commander (or, if the Aircraft is being towed, the tug-driver) shall stop and give:
  - (i) his name and address;
  - (ii) the name and address of the person who is the Operator of the Aircraft at the time of the Accident;
  - (iii) the identification marks of the Aircraft; and
  - (iv) details of the Accident

to a Constable or Airport Official or any other person having reasonable grounds for requiring them, as soon as reasonably practicable but, in any event, no later than 24 hours after the accident;

- (b) the driver of any Vehicle involved shall stop and give:
  - (i) his name and address;
  - (ii) the name and address of the owner of the Vehicle;
  - (iii) the registration number or identification marks of the Vehicle;  
and
  - (iv) details of the accident

to a Constable or Airport Official or any other person having reasonable grounds for requiring them, as soon as reasonably practicable but, in any event, no later than 24 hours after the accident.

### 9(4) **Production of Insurance Details, etc.**

Any person driving a Vehicle anywhere on the Airport shall if requested to do so by a Constable or an Airport Official produce, either immediately or within seven days at a place specified by the Constable or Airport Official, details of the third party insurance cover for the operation of the Vehicle on the Airport, his airside driving permit and, if applicable, his Competence to Drive.

**9(5) Information as to a Driver of a Vehicle**

Any person keeping a Vehicle on the Airport or any other person shall give such information as to the identity of the driver to a Constable or Airport Official as it is in his power to give and which may lead to the identification of the driver.

**10 Lost Property****10(1) Application of byelaws**

These byelaws shall apply in relation to the safe custody, re-delivery and disposal of any property (except a motor vehicle as defined in section 11 of the Refuse Disposal (Amenity) Act 1978), Animal or thing which, while not in proper custody, is found on any part of the Airport to which the public or passengers have access or in any Vehicle owned or operated by or on behalf of the Airport Company ("lost property"), excluding any property or thing found on board an Aircraft, in a Taxi or on premises let by the Airport Company.

**10(2) Person who finds property**

Subject to the provisions of the Customs and Excise Acts, any person (other than a member of staff of the Airport Company, an Airport Official or a Constable) who finds any property to which these byelaws apply shall hand it as soon as reasonably practicable in the state in which he finds it to a member of staff of the Airport Company, an Airport Official or a Constable and inform that person of the place and circumstances in which it was found.

**10(3) Property to be delivered to the Lost Property Office**

(a) Subject to the provisions of the Customs and Excise Acts and to paragraph (b) below, any member of staff of the Airport Company, Airport Official or Constable to whom property is handed pursuant to byelaw 10(2) or who finds any property to which these byelaws apply shall, as soon as reasonably practicable and in any case before leaving the Airport, deliver such property for safe custody in the state in which it comes into his possession to the Lost Property Office and inform a member of staff of the Airport Company or an Airport Official at the Lost Property Office of the circumstances in which it was found.

- (b) If before any lost property shall have been delivered for safe custody to the Lost Property Office under this byelaw, it is claimed by a person who satisfies a member of staff of the Airport Company, an Airport Official or a Constable that he is the true owner, it shall be returned to that person forthwith, without fee, provided that he gives his name and address to the member of staff, Airport Official or Constable (as the case may be). The member of staff, Airport Official or Constable shall, as soon as possible after returning the property to a claimant, report the facts and give the claimant's name and address and a description of the lost property to the Lost Property Office.

#### **10(4) Records of lost property**

Any lost property delivered to the Lost Property Office shall be retained in safe custody by the Airport Company or an Airport Official until claimed by the true owner thereof or disposed of in accordance with these byelaws, and the Airport Company or an Airport Official shall keep for a period of not less than 12 months a record showing particulars of lost property (whether delivered to the Lost Property Office or disposed of pursuant to byelaws 10(3) or 10(6)), the circumstances in which it was found and its disposal provided that:

- (a) official documents, including licences, passports and aliens identity books shall wherever practicable be returned forthwith to the appropriate government department, local authority or other body or person responsible for issuing them or for controlling or dealing with them;
- (b) where the name and address of the true owner of any lost property, other than the documents referred to in the preceding proviso, are readily ascertainable the Airport Company or an Airport Official shall forthwith notify him that the lost property is in their possession and may be claimed in accordance with these byelaws.

#### **10(5) Claim of Property**

If any lost property, while it is retained by the Airport Company in safe custody, is claimed and the claimant proves to the satisfaction of the Airport Company or an Airport Official that he is the true owner and gives his name and address to a member of staff of the Lost Property Office or an Airport Official, it shall thereupon be delivered to the claimant at the Lost Property Office upon payment of such charge as the Airport Company may from time to time fix for the return of any lost property delivered to the Lost Property Office.

#### **10(6) Disposal of Property**

- (a) If any lost property retained by the Airport Company or an Airport Official for safe custody in accordance with these byelaws is not, within three months of the date when it was delivered to the Lost Property

Office, re-delivered to a person pursuant to byelaw 10(5) hereof the Airport Company or an Airport Official shall be entitled to sell it for the best price that can reasonably be obtained or, in the case of items of negligible value, to dispose of it as they think fit.

- (b) Notwithstanding the foregoing provisions of these byelaws, if any lost property retained by the Airport Company or an Airport Official pursuant to these byelaws is of a perishable nature and if, within 48 hours from the time when it was found, it has not been re-delivered to a person pursuant to byelaw 10(5) hereof, the Airport Company or an Airport Official shall be entitled to sell it at the best price that can reasonably be obtained or dispose of it as they think fit.
- (c) Notwithstanding the foregoing provisions of these byelaws, if any lost property retained by the Airport Company or an Airport official pursuant to these byelaws is of a negligible value and if, within 14 days from the time when it was found, it has not been re-delivered to a person pursuant to byelaw 10(5) hereof, the Airport Company or an Airport Official shall be entitled to sell it at the best price that can reasonably be obtained or dispose of it as they think fit.
- (d) Notwithstanding the foregoing provisions of these byelaws any lost property which is or which becomes objectionable may forthwith be destroyed or otherwise disposed of in a reasonable manner.
- (e) A sale under this byelaw shall not prejudice the right, for a period of 12 months from the date on which the property came into the custody of the Airport Company or an Airport Official, of any true owner whose rights have been divested by the sale to be paid the proportion due to him of the residue of the proceeds of sale after deduction of any charge by the Airport Company or an Airport Official for the safe custody of the lost property and the Airport Company or an Airport Official's reasonable costs.

#### **10(7) Power to open packages etc**

Where any lost property is contained in a package, bag or other receptacle, a Constable or an Airport Official may cause such package, bag or receptacle to be opened and the contents examined, or require any claimant to open it and submit it and its contents for examination, for the purpose of:

- (a) identifying and tracing the owner of the lost property;
- (b) ascertaining the nature of the contents; or
- (c) satisfying the Airport Company or an Airport Official that the contents do not include any item or items which may put at risk the safety or security of the Airport, any Aircraft or any air navigation installation;

and if any item or items referred to in (c) above are found, they shall be handed to a Constable or Airport Official immediately.

11 Revocation of Byelaws

All previous byelaws of the Airport are hereby revoked.

These byelaws are authenticated by West Midlands International Airport Limited acting by:

[NAME OF FIRST DIRECTOR] ..... BRIAN COX

[SIGNATURE OF FIRST DIRECTOR] ..... *Brian Cox*  
Director

and

[NAME OF SECOND DIRECTOR OR SECRETARY] ..... GREG COUGHLAN

[SIGNATURE OF SECOND DIRECTOR OR SECRETARY] ..... *Greg Coughlan*

Dated 19/06/09.

The foregoing byelaws are hereby confirmed by the Secretary of State for Transport and shall come into force on 9<sup>th</sup> August 2009.

SIGNED BY

*S. P. J.*